

Management Trainee

Uhlig LLC is offering an exciting opportunity for talented and motivated individuals interested in providing analytical support to key executives.

Job Description:

Successful candidates will generate charts/graphs, write summaries and provide executive briefings of findings; complete business reviews of financial and operational data; model various elements of company revenue and cost structure; identify business unit performance in comparison to goals; collect and interpret diverse data related to multiple industries; analyze industry demographics and trends; define data models and data definitions and complete statistical analyses. Candidates should be independent, self-motivated and highly analytical, with an interest in and aptitude for development and management. Dedication and dependability are expected and should be adequately demonstrated.

Uhlig LLC is a fast-growing, advanced-technology publishing company specializing in content-rich documents and periodicals that are delivered in web, print, and electronic forms. Based on its proprietary, Internet-based software platforms, Uhlig LLC provides products and services to customers throughout North America, and is a national leader in the field of multichannel, variable-content publishing. Ambitious, imaginative individuals who embrace change and enjoy expanding the boundaries of traditional design and communication will thrive in our fast-paced, innovation-centered culture.

Experience:

Candidates must possess a bachelor's degree from a four-year college or university in accounting, finance, economics or business and have two years proven experience or be a recent college graduate with high GPA and referrals. Candidates must exhibit exceptional skills with Microsoft Excel, Word & Access and possess strong analytical, organizational and communication skills. The ideal candidate will be career-minded and possess the desire and drive to succeed, along with a professional presentation, excellent interpersonal skills and the ability to communicate effectively both verbally and with strong written communication. Candidates should have ample PC experience in a Windows-based environment, with demonstrated experience using internet and email software and the ability to handle multiple projects and complete assigned tasks in a timely manner.

We offer a culture that fosters business and professional growth. We work in a modern, high-technology office environment and offer generous opportunities for continuing work-related education and career advancement. EOE

No agency inquiries accepted.

All applicants wishing to apply please send resume, salary requirements & cover letter to careers@uhlig.com.